

SAC Meeting Minutes
December 1, 2009

Status of survey – needs to be counted, excel spread sheet by Erica’s husband, division of surveys and count. Have they been collected?

Minutes approved

Nomination of officers; L. Chambless for chair, J. Perry for vice chair, Erica for secretary. We will continue to accept nominations until December 6th. Elections will be held at our next meeting.

Regular meetings to be held on first Tuesdays at 4:30 at IWIA in Ms. Perry’s room; Jan. 5, Feb. 2, March 2, April 13, May 4

Additional SAC members; no MYP prospects, revisit

We agreed to meet at 4:30 on December 15th.

SAC Communication:

Drop box and general email– concerns, suggestions, etc
Website or bulletin used to communicate general information with community

We will promote the use of the established chain of command – the role of SAC is to support the school in the areas where it is needed, questions about curriculum, discipline, policies, and concerns about teachers or extracurricular activities should be directed to the appropriate IWIA staff.

Correspondence with SAC will be processed by the Chair (email) with the assistance of other committee members or IWIA staff. Emails will be directed to the Chair and the Vice-Chair will be responsible for collecting correspondence from the drop-box.

The secretary will provide the minutes from the meetings to the rest of the committee within one week. After the minutes have been reviewed by the committee, they will be posted on the website within 3 days.

Minutes taken by Jamie Perry.