



AFFIDAVIT OF RESIDENCY

Pursuant to Board Policy JBCA, Resident Student and Administrative Regulation JBC-R, Student Admissions, this Affidavit shall be completed during enrollment and/or re-enrollment in Atlanta Public Schools. This Affidavit shall be completed in full by the parent/guardian if the parent/guardian does not own or lease the property in which they reside and the adult with whom the parent/guardian and student are living on a full time basis. This affidavit should not be utilized for Homeless students. Please see Board Policy JBC(1) and Administrative Regulation JBC(1)-R, Homeless Students.

Residency Notice: To be enrolled in Atlanta Public Schools, students must reside full-time in the City of Atlanta with their natural parent(s), legal guardian(s), or legal custodian(s). Students and their parent(s)/guardian(s)/custodian(s) must remain full-time City of Atlanta residents for the entire period of enrollment in Atlanta Public Schools. For the purpose of this policy, a resident is defined as an individual who is a full-time occupant of a dwelling located in the City of Atlanta and who, on any given school day, is likely to be at their stated address when not at work or school. A person who owns property in the City of Atlanta, but does not reside in the City of Atlanta, is not considered a resident pursuant to Atlanta Public Schools Board Policy JBCA and Board Regulation JBCCA-R.

Name of Owner/Lessee of residence

Name of Parent/Legal Guardian/Legal Custodian

Name of Student

Address: _____ **APT #:** _____

City: ATLANTA **State:** GEORGIA **Zip:** _____

1. I understand the school system’s superintendent, or his/her designee, may verify the facts contained in this affidavit and conduct an audit on a case-by-case basis before or after the child has been enrolled in the Atlanta Public School system. The audit may also include a personal visit by a school district officer or employee at the residence provided in this affidavit to verify the facts sworn to in this affidavit. If the superintendent discovers fraud or misrepresentation, the child shall be withdrawn from school. The undersigned parent/legal guardian/legal custodian hereby consents to withdrawal of the child in the event fraud or misrepresentation is discovered at any time during the school year.
2. I attest that this request to attend an Atlanta Public School is not primarily related to attendance at a particular school in Atlanta, nor is this affidavit being completed for the purpose of the student’s participating in athletics at a particular school, taking advantage of special services or programs offered at a particular school, or for any other similar and improper purpose.
3. I further attest that the student named above is not now under a long-term suspension or expulsion from his/her most recent school nor is currently subject to a recommendation for long-term suspension, expulsion, or other disciplinary action for his/her most recent school.
4. I further attest that I have the responsibility for educational decisions for the child, including receiving notices of discipline, attending conferences with school personnel, granting permission for school related activities, and taking appropriate action in connection with student records.
5. I understand that if any of the residency information provided on this affidavit is changed for any reason, it is my responsibility to immediately notify the school system in writing.

NOTICE OF PENALTIES AND LIABILITIES

I, the parent/legal guardian/legal custodian, understand that:

1. _____ (initial) If I falsify information or defraud the school system with respect to any information provided in this affidavit, I will be obligated to pay for the costs incurred by the local school system for the period during which the ineligible student is enrolled, and shall remunerate the local school system as set forth in O.C.G.A. §20-2-133(a).
2. _____ (initial) If the costs incurred by the local school system are collected by an attorney, I will be obligated to pay for all expenses and attorney’s fees incurred by the Board of Education in the collection of same.
3. _____ (initial) I may be prosecuted, held criminally liable, and imprisoned for not less than one, nor more than ten (10) years if I am found guilty of forgery in the first degree, pursuant to O.C.G.A. §16-9-1.

4. _____ (initial) I may be prosecuted, held criminally liable, and imprisoned for not less than one, nor more than five (5) years if I am found guilty of forgery in the second degree, pursuant to O.C.G.A. §16-9-2.
5. _____ (initial) I may be prosecuted, held criminally liable, and punished by a fine of not more than \$1,000.00 or by imprisonment for not more than one, nor more than five (5) years, or both, if I am found guilty of making false statements pursuant to O.C.G.A. §16-10-20.
6. _____ (initial) I may be prosecuted, held criminally liable, and punished by a fine of not more than \$1,000.00 or by imprisonment for not more than one, nor more than five (5) years, or both, if I am found guilty of false swearing pursuant to O.C.G.A. §16-10-71.

By initialing on the lines provided next to each of the items listed above, I affirm that I have read and understand each of these provisions. I solemnly affirm under the penalties listed above that the contents of this affidavit are true to the best of my knowledge, information, and belief.

Signature of Enrolling Parent/Legal Guardian/Legal Custodian

Date: _____

Sworn to and Subscribed before me
this _____ day of _____ 20_____

Signature of Owner/Lessee

Date: _____

Sworn to and Subscribed before me
this _____ day of _____ 20_____

Notary Public
My Commission Expires: _____

Notary Public
My Commission Expires: _____

In order to verify residency within the District, the following items shall be presented to the Principal or his/her designee at the time this affidavit is presented:

The Residence Owner/Lessee shall provide the following:

- Deed, Mortgage statement, Lease or Rental agreement consisting of written evidence that a current valid agreement exists. Also to be included with this agreement shall be the name, address, and/or telephone number of the owner/lessee; **and**
- Georgia Power utility monthly statement which evidences the location of the legal residence (current within 30 days of enrollment)

The Enrolling Parent/Guardian shall provide one (1) item from at least three (3) of the below listed categories which evidences the address provided above is his/her current residence:

- Current bank, credit union, or other financial institution documentation (loan documents, credit card statement, monthly activity statement) which evidences the location of the legal residence;
- Mail delivered by the United States Postal Service to the resident address other than general mail addressed to occupant or resident;
- Employer documentation (application for employment, health insurance, previously issued W-2 or Form 1099) which evidences the location of the legal residence;
- Voter registration documentation from Fulton County which evidences the location of the legal residence;
- A current motor vehicle registration (tag receipt) which evidences the location of the legal residence;
- Any other document(s) that will provide evidence of intent to remain at the location of legal residence within the geographic boundaries of the District.

Shaded Area for Office Use Only

<p>Enrollment Date: _____</p> <p>Has Parent resided at residence address less than 30 days <input type="checkbox"/> No – all residency documents required <input type="checkbox"/> Yes - If yes, parent may be conditionally enrolled for up to 30 days. The parent/guardian must provide three forms of documents within the 30 day period. Conditional enrollment from _____ until _____ All residency documentation required by: _____</p> <p>Home Visit Required: Date Requested : _____ Requested By: _____ Date of Visit: _____ Visited by: _____</p> <p>Results of Home Visit: _____ _____</p>	<p>Residency Documentation checklist</p> <p><u>Owner/Lessee</u> <input type="checkbox"/> Mortgage Statement or <input type="checkbox"/> Lease and <input type="checkbox"/> GA power Bill –current</p> <p><u>Parent/Guardian</u> <input type="checkbox"/> Employer Documentation <input type="checkbox"/> Bank/ Credit Union/Financial <input type="checkbox"/> USPS mail <input type="checkbox"/> Voter Registration <input type="checkbox"/> Motor Vehicle Registration <input type="checkbox"/> Other: _____ _____ _____</p>
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